



**Cameron Parish Library Board of Control
Regular Meeting
Monday, October 17, 2011
Cameron Library
1:00 P.M.
AGENDA**

1. Call to Order
2. Prayer
3. Pledge of Allegiance
4. Minutes
5. Financial Report
6. Expenditure Report
7. Quarterly Reports
8. Deletions
9. Fuel Card
10. Credit card
11. Meeting Room Policy
12. Personnel:
 - a. Pay incentives
 - b. New positions
13. Updates- Grand Lake, Johnson Bayou (lift), Grand Chenier (building progress), Cameron Main (progress)
14. Grand Lake focus groups – extra land
15. Director's Report (computer training/ certification test/State Aid award, USAC training/Fall Administrative Conference)
16. Trustee Training
17. School/Library news
18. Adjourn



PROCEEDINGS

Cameron Parish Library
Board of Control
Regular Meeting
Cameron Library
October 17, 2011

Board President Cyndi Sellers called the meeting to order at 1:14 p.m. at the Cameron Library. Board Members present were Cyndi Sellers, John Calzada, Geralyn Myers, Stephanie Rodrigue, Wanita Harrison, Lisa Hunt, Kathy Helmer and Board Secretary Bobbie Morgan.

The prayer was led by Wanita Harrison and Geralyn Myers led the Pledge of Allegiance.

On the motion of Lisa Hunt, seconded by Stephanie Rodrigue, and carried, the board unanimously voted to accept the minutes as written.

On the motion of Stephanie Rodrigue, seconded by John Calzada, and carried, the board unanimously voted to have the library's Financial Administrative Officer present at future board meetings.

On the motion of Stephanie Rodrigue, seconded by Geralyn Myers, and carried, the board unanimously voted to receive the financial and expenditure reports.

On the motion of Stephanie Rodrigue, seconded by Lisa Hunt, and carried, the board unanimously voted to receive library statistics.

On the motion of Lisa Hunt, seconded by Kathy Helmer, and carried, the board unanimously voted to receive the quarterly statistical reports.

On the motion of Stephanie Rodrigue, seconded by John Calzada, and carried, the board unanimously voted to approve material deletions for September.

On the motion of John Calzada, seconded by Wanita Harrison, and carried, the board unanimously voted to pursue getting a fuel card for the library after checking with the District Attorney.

On the motion of John Calzada, seconded by Lisa Hunt, and carried, the board unanimously voted to discuss the VISA credit card with the District Attorney.

On the motion of Stephanie Rodrigue, seconded by John Calzada, and carried, the board unanimously voted to have the VISA statement provided to the board each month.

On the motion of Lisa Hunt, seconded by Kathy Helmer, and carried, the board unanimously voted to send a letter to Iberia Bank raising the limit of the VISA credit card from \$2,500 to \$5,000.

On the motion of Stephanie Rodrigue, seconded by John Calzada, and carried, the board unanimously voted to table the meeting room policy until after discussion with the District Attorney.

On the motion of Stephanie Rodrigue, seconded by John Calzada, and carried, the board unanimously voted to table pay incentives for library employees.

A request was made for a document stating how many paid staff members are at each library location, their titles and the amount of pay for each classification.

Focus groups to determine the use of the field behind the new library was discussed.

A discussion on the placement of panic buttons for the libraries was held.

A request was made to add a security package to the budget.

There being no further business and upon the motion of Lisa Hunt, seconded by Stephanie Rodrigue, the meeting was adjourned.

APPROVED



Cynthia Sellers, Board President

ATTEST



Barbara Morgan, Secretary