



**Cameron Parish Library Board of Control
Regular Meeting
Tuesday, May 15, 2012
Cameron Library
4:00 P.M.
AGENDA**

1. Call to Order
2. Prayer
3. Pledge of Allegiance
4. Minutes – April 17
5. Financial Report
6. Expenditure Report
7. Personnel – Hiring and Promotions
8. Grand Lake Library Renovation Acceptance
9. Grand Lake Library Sign Options
10. Grand Lake Library Furniture
11. Grand Lake Storage Building
12. Donations
13. Memorial Books
14. Johnson Bayou Statue Dedication
15. Library Director Applications
16. Library Director Interview Questions
17. Cooperative Endeavor Agreement - Mowing
18. Hurricane Evacuation Plans – Branch Managers and Administration
19. Mail
20. Branch Statistics/Reports
21. Executive Session – Personnel
22. Adjourn



PROCEEDINGS

Cameron Parish Library
Board of Control
Regular Meeting
Cameron Library
May 15, 2012

Board President Cyndi Sellers called the meeting to order at 4:01 p.m. at the Cameron Library. Board Members present were Cyndi Sellers, Stephanie Rodrigue, Lisa Hunt, Helen Williams, Jaimie Boudreaux, Kathy Helmer and Joe Dupont. Absent was Geralyn Myers.

The prayer was led by Kathy Helmer and Joe Dupont led the Pledge of Allegiance.

On the motion of Kathy Helmer, seconded by Joe Dupont, and carried, the board voted unanimously to accept the April 17, 2012 minutes.

On the motion of Helen Williams, seconded by Kathy Helmer, and carried, the board voted unanimously to receive the Financial Report and Expenditure Report as received.

On the motion of Stephanie Rodrigue, seconded by Helen Williams, and carried, the board voted unanimously to approve the Promotions and New Hires as presented by the branch managers.

On the motion of Kathy Helmer, seconded by Jaimie Boudreaux, and carried, the board voted unanimously that branch managers should no longer solicit outside funds for programs, but rather to request needed funds from the board through a budget revision.

On the motion from Stephanie Rodrigue, seconded by Jaimie Boudreaux, and carried, the board voted unanimously to add Ten-thousand and no/100 (\$10,000.00) dollars for programming and performers for the 2012 Cameron Parish Library Summer Reading Program.

On the motion of Jaimie Boudreaux, seconded by Helen Williams, and carried, the board voted unanimously to table the Grand Lake Sign agenda item until the next meeting.

On the motion of Kathy Helmer, seconded by Helen Williams, and carried, the board voted unanimously to approve the expenditure of Five-thousand, seven-hundred, sixty-five and no/100 (\$5,765.00) dollars for the construction of a circulation desk for the new Grand Lake Library.

On the motion of Helen Williams, seconded by Lisa Hunt, and carried, the board voted unanimously to direct the staff to solicit another quote for specialty tables for the new Grand Lake Library. A minimum of three quotes should be presented to the board, with the lowest quote to be accepted pending approval of the Parish Treasurer.

On the motion of Kathy Helmer, seconded by Joe Dupont, and carried, the board voted unanimously to solicit another quote for tables and chairs for the new Grand Lake Library. A minimum of three quotes should be presented to the board, with the lowest quote to be accepted pending approval of the Parish Treasurer.

On the motion of Kathy Helmer, seconded by Joe Dupont, and carried, the board voted unanimously to solicit another quote for eight accent chairs for the new Grand Lake Library. A minimum of three quotes should be presented to the board, with the lowest quote to be accepted pending approval of the Parish Treasurer.

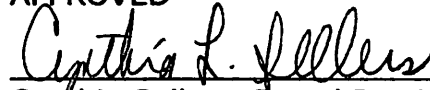
On the motion of Helen Williams, seconded by Jaimie Boudreaux, and carried, the board voted unanimously to table the Grand Lake Storage Building agenda item until the next meeting.

On the motion of Kathy Helmer, seconded by Joe Dupont, and carried, the board voted unanimously to accept the Library Director Interview Questions with the deletion of question number 9.

On the motion of Helen Williams, seconded by Joe Dupont, and carried, the board voted unanimously to give the Board President the authority to sign the Cooperative Endeavor Agreement with the Cameron Parish Police Jury regarding cutting grass at library properties.

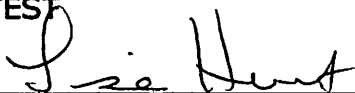
There being no further business and upon the motion of Kathy Helmer, seconded by Jaimie Boudreaux, and carried, the board voted unanimously to adjourn at 6:10 pm.

APPROVED



Cynthia Sellers, Board President

ATTEST



Lisa Hunt, Board Vice-President and Acting Secretary

On the motion of Kelly Helmer, seconded by Joe Lugton, and carried, the board voted unanimously to solicit another quote for tables and chairs for the new Grand Lake Library. A minimum of three quotes should be presented to the board, with the lowest quote to be accepted pending approval of the Parish Treasurer.

On the motion of Kelly Helmer, seconded by Joe Lugton, and carried, the board voted unanimously to solicit another quote for eight accent chairs for the new Grand Lake Library. A minimum of three quotes should be presented to the board, with the lowest quote to be accepted pending approval of the Parish Treasurer.

On the motion of Helen Williams, seconded by Jamie Souders, and carried, the board voted unanimously to table the Grand Lake Storage Building agenda item until the next meeting.

On the motion of Kelly Helmer, seconded by Joe Lugton, and carried, the board voted unanimously to accept the Library Director Job View Questions with the addition of question number 9.

On the motion of Helen Williams, seconded by Joe Lugton, and carried, the board voted unanimously to give the Board President the authority to sign the Lease Agreement with the Cameron Parish Police Jury regarding outdoor storage of library materials.

There being no further business and upon the motion of Kelly Helmer, seconded by Jamie Souders, and carried, the board voted unanimously to adjourn at 6:10 p.m.

APPROVED

Cynthia Malone, Board President

ATTEST

Lisa King, Board Vice-President and Acting Secretary