

**Cameron Parish Library Board of Control  
Regular Meeting  
Tuesday, May 21, 2013  
Cameron Main Library  
5:00 P.M.  
AGENDA**

1. Call to Order
2. Prayer
3. Pledge of Allegiance
4. Approval of Agenda
5. Minutes – April 16, 2013
6. Financial and Expenditure Reports
7. Accept bids for library signs
8. Keys
9. Mileage reimbursement
10. Vehicle location
11. Committee Reports
  - a) Building Committee
  - b) Finance Committee
  - c) Personnel Committee
    - Budget amendment for new hires
    - Courier position
  - d) Policy Committee
  - e) Marketing Committee
12. Director's Report
  - a) Lowry Branch update
    - Bathroom repairs estimate
    - Modular building quotes-Randy Thomas
  - b) Grand Chenier Branch update
    - Placement of Creole Nature Trail Kiosk
    - Lift installation update
    - One way sign on Bonsall St.
  - c) Flood Insurance renewals- Hackberry, Old Grand Chenier, and Old Grand Lake Branches
  - d) -Request Building Committee Meeting
13. Branch Statistics/Reports
14. Adjourn



## PROCEEDINGS

Cameron Parish Library  
Board of Control  
Regular Meeting  
Cameron Library  
May 21, 2013

Board President Helen Williams called the meeting to order at 5:06 p.m. at the Cameron Library. Board Members present were Lisa Hunt, Kathy Helmer, Helen Williams, Beth Ferguson and Kirk Quinn.

Absent: Geralyn Myers, Stephanie Rodrigue, Jaimie Boudreaux

The prayer was led by Beth Ferguson and Kirk Quinn led the Pledge of Allegiance.

On the motion of Lisa Hunt, seconded by Kirk Quinn, and carried, the board voted unanimously to accept the approval of the agenda.

On the motion of Kathy Helmer, seconded by Beth Ferguson, and carried, the Board voted unanimously to approve the April 16, 2013 minutes as written.

Darrell Williams, Parish Secretary/Treasurer, addressed the Board about adjusting next year's millage and made some recommendations that would help the community. On the motion of Kathy Helmer, seconded by Lisa Hunt, and carried, the Board voted unanimously to recommend that the police jury adjust the millage from 4.0 to 3.5.

On the motion of Lisa Hunt, seconded by Beth Ferguson, and carried, the Board voted unanimously to accept the Financial Report and Expenditure Report as received.

The Board discussed the lowest bid for library signage which was submitted by Sign World. On the motion of Kirk Quinn, seconded by Lisa Hunt, and carried, the Board voted unanimously to recommend that the police jury accept the Sign World bid for five double sided signs for the amount of \$54,400 and to allow for the cost difference if longer poles are needed to meet the requirements for the local wind zone.

The Personnel Committee discussed its recommendations from its meeting that was held on Wednesday, May 15<sup>th</sup>. On the motion of Lisa Hunt, seconded by Beth Ferguson, and carried, the Board voted to hire two new part time employees, Kimberly Portie and Michelle Thomas, and to add a part time position at the Johnson Bayou Branch at a rate of \$8.15 per hour.

On the motion of Kathy Helmer, seconded by Lisa Hunt, and carried, the Board approved opening a part time courier position at \$8.15 per hour.

The Marketing Committee confirmed that the full page ad was placed in the Cameron Pilot and the brochures advertising the library's services had been distributed throughout the community.

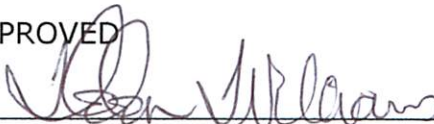
The Board discussed the bathroom repairs for the Lowry temporary bathroom unit. Patricia Boatman reported that Event Solutions of Lafayette had given an estimate of \$800 to make repairs if they had appropriate parts in stock. The Board instructed Ms. Boatman to get another estimate if further repairs would be needed.

The Board discussed what was to be done about the Old Grand Lake Building. On the motion of Kathy Helmer, seconded by Beth Ferguson, and carried, the Board recommended that the police jury reject bids to move the Old Grand Lake Building to Lowry.

The Board discussed the possibility of using the foundation plans originally designed by Lonnie G. Harper & Associates for the Old Grand Lake Building to be used for the new modular building. On the motion of Lisa Hunt, seconded by Beth Ferguson, and carried, the Board will recommend to the police jury to advertise for bids on a 28x35 ft. modular building not to exceed \$95,000 (delivered and set up), to withstand a 150 lb. load, be wired for 200 amps, and to have 2 bathrooms.

There being no further business and upon the motion of Kirk Quinn, seconded by Kathy Helmer, and carried, the board voted unanimously to adjourn at 7:05 pm.

APPROVED



Helen Williams, Board President

ATTEST



Patricia Boatman, Secretary