



**Cameron Parish Library Board of Control
Regular Meeting
Tuesday, March 19, 2013
Cameron Library
5:00 P.M.
AGENDA**

1. Call to Order
2. Prayer
3. Pledge of Allegiance
4. Approval of Agenda
5. Minutes – February 19, 2013
6. Minutes – February 27, 2013
7. Financial and Expenditure Reports
8. Finalize Employment Agreement with Director-Appointee Patricia Boatman
9. Discussion on Need and Processes to Disseminate Factual Information in Reference to Services, Taxes and Funding of Library Facilities, Programs and Payroll
10. Lowry Library Update Regarding Solicitation of Bids
11. Update on Library Signage – Solicitation of Bids
12. Discuss plans for Grand Lake and Grand Chenier Grand Openings
13. Review Johnson Bayou Branch Library Flood Insurance Invoice for Approval
14. Committee Reports
 - a) Building Committee
 - b) Finance Committee
 - c) Personnel Committee
 - d) Policy Committee
15. Branch Statistics/Reports
16. Adjourn



PROCEEDINGS

Cameron Parish Library
Board of Control
Regular Meeting
Cameron Library
March 19, 2013

Board President Helen Williams called the meeting to order at 5:01 p.m. at the Cameron Library. Board Members present were Stephanie Rodrigue, Geralyn Myers, Lisa Hunt, Kathy Helmer, Helen Williams, Jaimie Boudreaux and Beth Ferguson. Absent was Joe Dupont.

The prayer was led by Stephanie Rodrigue and Geralyn Myers led the Pledge of Allegiance.

On the motion of Stephanie Rodrigue, seconded by Lisa Hunt, and carried, the board voted unanimously to approve the agenda as posted.

On the motion of Kathy Helmer, seconded by Geralyn Myers, and carried, the Board voted unanimously to approve the February 19, 2013 minutes as written.

On the motion of Stephanie Rodrigue, seconded by Beth Ferguson, and carried, the Board voted unanimously to approve the February 27, 2013 minutes as written.

On the motion of Lisa Hunt, seconded by Kathy Helmer, and carried, the Board voted unanimously to accept the Financial Report and Expenditure Report as received.

On the motion of Stephanie Rodrigue, seconded by Beth Ferguson, and carried, the Board voted unanimously to authorize the President to meet with Library Director Candidate Patricia Boatman and execute employment documents.

On the motion of Beth Ferguson, seconded by Lisa Hunt, and carried, the Board voted unanimously to amend the original motion to include the authorization for the President to employ and execute the employment documents for Patricia Boatman.

A discussion was held regarding the dissemination of information to the public regarding library services, taxes and funding of library facilities, programs and payroll. A Marketing Committee was formed consisting of Lisa Hunt (Chairman), Helen Williams, Stephanie Rodrigue and Geralyn Myers.

The Board asked Dede Sanders to check on the status of the bid package for moving the old Grand Lake Library building to Lowry, elevating and installing the building and report back to the Board.

The Board was updated regarding the status of the bid package for exterior signage for all branches. This item is set for the next Cameron Parish Police Jury Agenda Meeting to be approved to go out for bid.

Grand Opening plans for Grand Lake and Grand Chenier Branch Libraries were discussed. The staff will work with Grand Lake Branch Manager JoDee Roberts to set

a date for a grand opening in Grand Lake. The Board decided to wait for the handicap lift to be installed at the Grand Chenier Branch before scheduling the grand opening at that site.

The flood insurance invoice for Johnson Bayou Branch Library was reviewed. On the motion of Stephanie Rodrigue, seconded by Geralyn Myers, and carried, the Board voted unanimously to approve the invoice for payment.

On the motion of Jaimie Boudreaux, seconded by Stephanie Rodrigue, and carried, the Board voted unanimously to advertise for substitute workers for all locations.

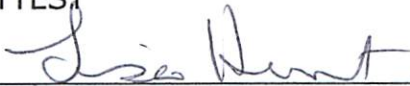
There being no further business and upon the motion of Stephanie Rodrigue, seconded by Jaimie Boudreaux, and carried, the board voted unanimously to adjourn at 6:05pm.

APPROVED



Helen Williams, Board President

ATTEST



Lisa Hunt, Board Vice-President and Interim Secretary